

# February 2010

Welcome to your February update from STAR Services. We are working on making our monthly email more user friendly and would welcome any feedback you have about our design or things we could do better. Please contact [jmay@starsvcs.com](mailto:jmay@starsvcs.com).

### Upcoming Courses:

#### Writing Risk Management Plans

February 17, 2010, 10:00am-3:30pm

Do you want your Risk Management Plans to be so professional that they stand out above the rest? Do you want the quality of the services you provide to be reflected in the Risk Management Plans you write? Come and learn the skills to do just that! [Click here](#) for more information and registration.

#### Positively Affecting Challenging Behaviors

February 24, 2010, 9:00am-12:00pm

If you are interested in helping the individuals you serve to decrease their target behaviors and increase their adaptive, positive skills, then this class is for you! If you wonder which methods positively affect behavior and how to encourage appropriate interaction between staff and the individuals you serve, then this class will provide you with practical and successful techniques to accomplish these goals. [Click here](#) for more information and registration.

#### Writing Effective Behavior Support Plans

February 24, 2010, 1:00pm-4:00pm

A Behavior Support Plan is a successful way to support individuals in developing new skills. By learning and experiencing positive social and personal routines, individuals will gain independence and expand their abilities. Through lecture, discussion, and group interaction, participants will increase their practical knowledge of developing and implementing positive Behavior Support Plans (BSPs). [Click here](#) for more information and registration.

#### Designated Coordinator Development Program

March 2-4, 2010, 9:00am-5:00pm

The Designated Coordinator Development Program is a three day interactive course designed to help the participants gain the knowledge, confidence, and skills necessary to be a successful Designated Coordinator. This competency-based program requires participants to demonstrate proficiency in key topic areas, and upon achievement, participants will receive a certificate of completion. [Click here](#) for more information and registration.

#### Psychotropic Medication Monitoring

March 10, 2010, 9:00am-12:00pm

For any individual taking psychotropic medication, monitoring medication for effectiveness is mandatory according to current 245B licensing requirements. Proper training and knowledge is essential to completing all required documentation. [Click here](#) for more information and registration.

#### Tardive Dyskinesia, the DISCUS and the MOSES

March 10, 2010, 1:00pm-4:00pm

Individuals taking psychotropic medications may be at risk for developing side effects including Tardive Dyskinesia (TD), an abnormal involuntary movement disorder. Because of this risk, careful monitoring of the individual using a standardized assessment may be required of the licensed provider. The DISCUS is the most common assessment and is best completed by trained individuals and/or medical health professionals. [Click here](#) for more information and registration.

#### Finance & Billing for Social Services Agencies

March 18, 2010, 9:00am-12:00pm

In a time of tight margins, it is important to capture revenue for the services you have provided. In addition to the completion of the on-line billing forms, you will receive information on how to organize the required data so that the error (denial) factor can be reduced, in turn eliminating the denial of claims and the delay in payments that you need. The information you will learn will help to increase cash flow, lower denials and track your billings. [Click here](#) for more information and registration.

#### Individual & Program Finances

March 18, 2010, 1:00pm-4:00pm

This course is intended to give you an in-depth look at individual and program funding, reporting requirements, forms, and timelines. This class will help you to gain a better understanding of funding sources, medical assistance, and an individual's personal funds. [Click here](#) for more information and registration.

#### A Year in the Life of a Designated Coordinator

March 24, 2010, 12:30pm-3:30pm

From admission to annual, follow along as we go through the work of a Designated Coordinator. Not only will we cover what needs to be done, but we will cover why and how to do it according to 245B and best practices. [Click here](#) for more information and registration.

### Quick Links:

\* [February & March Training Calendars](#)

\* [OSHA Posting Notice](#)



### 2010 Flat Rate Training Special

In response to our customers' requests, we are offering a flat rate training price for classes in 2010 at a SUBSTANTIAL discount!

Your company can purchase a seat for all management level training classes that are included in our monthly brochures (excluding the Designated Coordinator Development Program) for the flat rate of \$995! Or you can add one DCDP registration to that package for the flat rate of \$1,795 for the entire year. The cost for one regular DCDP seat is \$1,299, so you can quickly see the value of this package.

Come for some classes or come for all of them, it is up to you who to send and which classes you would like to attend. Even better, you are guaranteed a spot in the classes you want. This offer expires February 15, 2010.

Contact Jennifer May at 651-644-3140x257 or [jmay@starsvcs.com](mailto:jmay@starsvcs.com) for more information.



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To remove your name from our mailing list, please [click here](#).

Questions or comments? Email [jmay@starsvcs.com](mailto:jmay@starsvcs.com) or call 651-644-3140, ext 257.